



Alta-1 College QLD
Education Facilitator/Youth Support Worker/Teacher Assistant
1.0 FTE Position
Term 1, 2022 Commencement
Caboolture, Queensland

About Alta-1

Alta-1 offers learning pathways to disengaged students across Australia. Our classroom and online programs deliver solutions that include community involvement, therapeutic and education outcomes.

Alta-1 is committed to changing the lives of disengaged students through a journey of belonging, self-transformation and offering hope for the future. A sense of belonging and safety live at the heart of Alta-1.

Every student is empowered to gain life skills to support growth on their journey as individuals. The vision that drives Alta-1 is for our students to grow and succeed in life. Christian values underpin our call to "change one life at a time".

About Alta-1 College QLD

Alta-1 College QLD is a multi-sited, independent, Special Assistance School located in South-East Queensland. Presently the College caters for approximately 75 young people aged 15-19 over two locations in Caboolture. The College has an outstanding staff team of approximately 16 full and part-time staff and is growing.

Alta-1 College is committed to providing a child-safe environment which safe-guards all students and is committed to promoting practices which provides safety, wellbeing and welfare of our children and young people.

See www.alta-1.com.au for more information.

The Opportunity

This is a unique opportunity for a well-qualified and passionate education support person with a heart for at-risk young people. The successful applicant will join a small and dynamic team of educators and support staff. They will be responsible for delivering outstanding support to the Campus Teacher/s and the young people enrolled at Alta-1. The person employed will be able to demonstrate excellent people-skills, an ability to build and maintain great relationships with students, families and staff members, and will carry themselves with professionalism. You will have the opportunity to work one-to-one with young people who require assistance to re-engage in education and journey towards personal recovery. This position will report directly to the Campus Teacher.

Role and Responsibilities

- Provide exceptional support to the Campus Teacher/s
- Work under the guidance and direction of the Campus Teacher
- Work alongside at-risk young people assisting them to reach agreed academic and socio-emotional goals
- Build positive and respectful relationships with young people, families and staff
- Model positive living and community engagement for the young people of the college
- Effectively manage classroom administrative processes

Please refer to the Selection Criteria and Position Description for more complete details.

About you

Essential requirements to be considered for the role

- A practicing Christian who is committed to maintaining a lifestyle consistent with Christian Profession.
- Passionate about helping disadvantaged young people to improve their lives
- Cert IV in Youth Work or in Chaplaincy & Pastoral Care or Education Support/Teacher Assistant qualification (or higher)
- Previous experience working with young people
- Willingness to work in a collaborative team environment
- The holder of a Blue Card (or have the ability to obtain one)

Benefits of working for Alta-1 College

- Salary based
- Be at the forefront of helping to deliver an outstanding alternative education program to educationally disengaged young people
- Work in a small team environment to deliver life-transforming opportunities for students

How to apply

If you can see yourself becoming a member of the Alta-1 team and succeeding in this role then please apply. To be considered, your application **must** include a cover letter addressing the selection criteria, a current resume, the names of three referees and a currently dated written reference from your pastor.

Please submit applications via email to admin@alta-1.qld.edu.au addressed to Mrs Karen Clarke.
For further information regarding this role, please contact Matthew Vandeeper on (07) 5301 8008 or 0431 416 488.

Applications are due no later than 9:00am Monday 31st January, 2022.

N.B. the College reserves the right to appoint this position prior to the closing date for applications listed above.

Privacy Notice

1. In applying for this position, you will be providing Alta-1 College QLD with personal information. We can be contacted by phone at (07) 5301 8008, or by email at admin@alta-1.qld.edu.au
2. If you would like a copy of the Employment Collection Notice or Privacy Policy, please email admin@alta-1.qld.edu.au.

CHANGING LIVES ONE AT A TIME
www.alta-1.com.au

Selection Criteria

Please ensure you address the below selection criteria in no more than four pages and submit along with a cover letter, your resume and pastor's reference.

Essential

1. Demonstrated personal faith and commitment to the Lord Jesus Christ.
2. Attend church on a regular basis.
3. Meet the requirements to be granted a Blue Card and a Nationally Coordinated Criminal History Check.
4. Cert IV or higher in Youth Work / Cert IV Chaplaincy (or other equivalent qualification)
5. Ability to interact with a range of clientele in various capacities.
6. Proven record of self-motivation, efficiency and professionalism.
7. Demonstrated ability to work with and learn a variety of computer programs. (Preferably Mac)
8. Demonstrated ability to manage administration tasks.
9. Demonstrated capacity to work autonomously and as part of a team.
10. Hold a valid Driver Licence.

Desirable

1. A member of a local church partner supporting the Alta-1 program.
2. To have previous experience in chaplaincy or youth-based industry/ministry.
3. Prior experience working with at-risk adolescent students.

Position Description

Alta-1 College is committed to providing a child-safe environment which safe-guards all students and is committed to promoting practices which provides safety, wellbeing and welfare of our children and young people.

Primary Role

The primary role of an Education Facilitator/Youth Support Worker/Teacher Assistant at Alta-1 College is to assist a teacher in the delivery of the best possible education and duty of care for each student in the light of the values and objectives of Alta-1 College.

Nature of Role

The role of an Alta-1 Education Facilitator is built around the following domains:

- Assisting the campus teacher
- Working with small groups of students
- Working personally with individual students
- Extra curricula involvement
- Acting professionally

Personal Requirements for the Role

The Alta-1 programme requires an education assistant to be:

- A Christian committed to demonstrating that their beliefs and values are real and impact their daily life.
- Professional in all aspects of work including punctuality, preparation and support of each team member.
- Supportive of the campus teacher in administrative tasks.
- Respectful and active listeners in relation to the students.
- Dedicated to the success of the programme.
- Dedicated to resolving issues in a positive, constructive and open-minded way, including but not limited to inter-student issues, staffing and professional issues.
- Steadfast in their decision to make the programme a success for all the students and staff who are involved.
- The measures of good practice for Education Facilitators within Alta-1 are the following:

Assisting the Campus Teacher

▪ Implements Individual Education Plans as assigned by the teacher.
▪ Participates in the planning and execution of weekly student excursions.
▪ Participates in the set-up and pack-away of the classroom.
▪ Prepares teaching resources including photocopying and set-up of electronic equipment.
▪ Develops familiarity with campus teaching materials.
▪ Records student attendance – SEQTA and hard copy roll
▪ Follows up student non-attendance with parent/guardians
▪ Enters pastoral care notes into school records (SEQTA) as appropriate.
▪ Drives campus vehicle as directed by the teacher.

Working with Small Groups of Students

▪ Manages small groups of students, ensuring that tasks are completed successfully and to the required standard.
▪ Monitors student behaviour, initiating corrective action where appropriate.
▪ Addresses issues as they arise.
▪ Reports all incidents to the teacher.
▪ Works with campus team to assist students to explore the notion of joining a church community.
▪ Communicates clearly and positively with students.

Working with individual students

▪ Develops positive and meaningful relationships with students individually.
▪ Facilitates opportunities for students to debrief about personal circumstances and issues.
▪ Provides advice and guidance to students consistent with Alta-1 values and principles.
▪ Acts as a student coach/mentor under the direction of the school psychologist.
▪ Assists students work through individual change plans and IEP's.

Extra Curricula Involvement

▪ Participates in professional development activities organised by the school.
▪ Participates in professional development activities arranged by self, according to interest and professional improvement, as negotiated with Principal.
▪ Participates in campus camps.
▪ Participates in whole school camps as directed by the Principal.
▪ Participates in parent interview evenings as directed by campus teacher.
▪ Participates fully in annual staff retreat.
▪ Participates in awards nights.

Acting Professionally

▪ Maintains punctuality.
▪ Behaves as a positive role model to students.
▪ Ensures that personal business is not attended to during supervision times.
▪ Exhibits a vibrant, engaging, teachable, patient and honest disposition.
▪ Maintains professional boundaries with students

Reporting Relationship

Education Facilitators are responsible to the campus teacher for the discharge of their educational duties.

External Relations

Public relations (eg. contact with the media, police) and contact with general external agencies is the responsibility of the Principal or delegate.