



Chaplain
South Metro Camillo Campus
Full Time

About Alta-1 College:

Transforming communities through justice, knowledge, recovery, and hope

Alta-1 College WA is an independent, co-educational, CARE (Curriculum and Re-engagement in Education) School of 800 students located in various locations across the state. As a college, we intentionally work with disengaged and disadvantaged young people who are considered educationally, behaviourally and socio-emotionally at-risk.

Alta-1 College is committed to providing a child-safe environment which safe-guards all students and is committed to promoting practices which provides safety, wellbeing and welfare of our children and young people.

The Opportunity:

This is an exciting opportunity for a passionate and experienced Chaplain with a heart for at-risk young people to start our new Camillo campus. Together with the campus teacher, you will be the founding staff members of the campus. If you have a heart for at-risk young people and hope to make a difference in the lives of students, then we would love to hear from you! The primary role of an Alta-1 Chaplain is to support the campus teacher by assisting students in personal and spiritual domains, and to act as a link to the church and community. As a foundation Chaplain, you will have opportunity to learn from others prior to launching this new campus. This position will report directly to the Campus Teacher.

Key Responsibilities:

- Working with small groups of students
- Working pastorally with individual students
- Providing a strong link between the campus and the Partner Church
- Extra-Curricular involvement
- Assisting the campus teacher

About You

Essential Requirements:

- To be a practising Christian, regularly attending church and maintaining a Christian lifestyle
- Passionate and enthusiastic about helping young people
- The capacity to work collaboratively in a team environment
- To have successfully completed the following two mandatory units or be willing to complete on commencement of employment:
 - *Work with people with mental health issues (CHCMHS001)*
 - *Respond to client needs which includes making appropriate referrals (CHCCS016)*
- To have a current Working with Children's Check and Nationally Coordinated Criminal History Check, or the ability to obtain these

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For more detailed information on the function and requirement of this role, please see the Job Description below.

Benefits of working for Alta-1 College:

- Access to generous Salary Packaging options
- Professional development opportunities
- Opportunity for career progression
- Working within a fun and friendly Christian environment

Application Process:

If you can see yourself joining the Alta-1 team in one of these roles, then please apply!

To be considered, an application **must** include:

- a document addressing the entire **selection criteria**,
- a current **resume**,
- and a currently dated **Pastoral Reference** from your church pastor.

Incomplete applications will not be considered for shortlisting.

The Selection Criteria can be located in our Job Description, located below.

Please submit your application via email to recruitment@alta-1.wa.edu.au addressed to the South Metro Regional Principal, Laurelle Coto.

Application Closing Date is Tuesday, 3rd August.

Alta-1 College encourages you to apply for this vacancy as soon as possible and reserves the right to close this vacancy without notice.

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Selection Criteria and Job Description Alta-1 College- Chaplain

SELECTION CRITERIA

Please ensure you address the below selection criteria in no more than 4 pages and submit along with a cover letter, your resume and pastor's reference.

Section 1 – Essential

1. Demonstrated personal faith and commitment to the Lord Jesus Christ.
2. Attend church on a regular basis.
3. To have a current Working with Children's Check and Nationally Coordinated Criminal History Check, or the ability to obtain these
4. To have successfully completed the following two mandatory units or be willing to complete on commencement of employment:
 - *Work with people with mental health issues (CHCMHS001)*
 - *Respond to client needs which includes making appropriate referrals (CHCCS016)*
5. Ability to interact with a range of clientele in various capacities.
6. Proven record of self-motivation, efficiency and professionalism.
7. Demonstrated ability to work with and learn a variety of computer programs.
8. Demonstrated ability to manage administration tasks.
9. Demonstrated capacity to work autonomously and as part of a team.
10. Hold a valid driver's license.

Section 2 – Desirable

1. Chaplaincy qualification or equivalent.
2. To have previous experience in chaplaincy.
3. Prior experience working with at-risk adolescent students.

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Job Description ALTA-1 Chaplain

Primary Role

The primary role of a chaplain at Alta-1 College is to support the campus teacher by assisting students in personal and spiritual domains and to act as a link to church youth programs and the community.

Nature of Role

The role of an Alta-1 chaplain is built around the following domains:

- Working with small groups of students
- Working pastorally with individual students
- Assisting the campus teacher
- Extra curricula involvement
- Acting professionally

Personal Requirements for the Role

The Alta-1 program requires a chaplain to be:

- A Christian committed to demonstrating that their beliefs and values are real and impact their daily life.
- A vital link between the supporting church and the various Alta-1 learning programs.
- Capable of planning, implementing and assessing learning sequences that relate to personal development and spiritual growth.
- Supportive of the site teacher in administrative tasks.
- Professional in all aspects of work including punctuality, preparation and support of each team member.
- Respectful and active listener in relation to the students.
- Dedicated to achieving the highest level of academic success for the students under their care.
- Dedicated to resolving issues in a positive, constructive and open-minded way.
- Steadfast in their decision to make the program a success for all the students and staff who are involved.
- The measures of good practice for a chaplain within Alta-1 are the following:

Working with small groups of students

▪ Manages a group of 5-10 students, ensuring that tasks related to personal development and religious education are completed successfully and to the required standard.
▪ Liaises and cooperates with the teacher and teacher's assistants in the development and implementation of Individual Education Plans (IEP's) related to personal development and religious education for all participants. These learning times will involve opportunities for individual counseling under the direction of Alta-1's psychologist.
▪ Assesses student work related to the IEPs in liaison with the teacher who will supervise all internal moderation activities.
▪ Monitors student behaviour, initiating corrective action where appropriate.
▪ Addresses issues as they arise.
▪ Reports all incidents to the site teacher.
▪ Works with site team to assist students to explore the notion of joining a church community.
▪ Communicates clearly and positively with students.



Working with individual students

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| ▪ Develops positive and meaningful relationships with students individually. |
| ▪ Facilitates opportunities for students to debrief about personal circumstances and issues. |
| ▪ Provides advice and guidance to students consistent with Alta-1 values and principles. |
| ▪ Acts as a student coach/mentor under the direction of the school psychologist. |
| ▪ Assists students work through individual change plans and IEP's. |

Assisting the site teacher

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| ▪ Prepares teaching resources including photocopying and set-up of electronic equipment. |
| ▪ Participates in the planning and execution of weekly student excursions. |
| ▪ Participates in the set-up and pack-away of the classroom. |
| ▪ Develops familiarity with site teaching materials. |
| ▪ Assists with organising, monitoring and periodic visiting of Workplace Learning sites. |
| ▪ Takes responsibility for maintenance and care of site vehicle. |
| ▪ Enters pastoral care notes into school records (SEQTA) as appropriate. |
| ▪ Assists teacher with new student enrolment interviews; suspensions; exit interviews. |
| ▪ Drives site vehicle as directed by the teacher. |

Extra Curricula Involvement

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| ▪ Participates in professional development activities organised by the school. |
| ▪ Participates in professional development activities arranged by self, according to interest and professional improvement, as negotiated with Principal. |
| ▪ Assists with organisation of, and participates in, site camps. |
| ▪ Participates in whole school camps as directed by the Principal. |
| ▪ Participates in parent interview evenings as directed by site teacher. |
| ▪ Participates fully in annual staff retreat. |
| ▪ Participates in awards nights. |

Acting Professionally

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| ▪ Maintains punctuality. |
| ▪ Attends all staff meetings. |
| ▪ Participates in staff prayer meetings. |
| ▪ Behaves as a positive role model to students. |
| ▪ Ensures that personal business is not attended to during supervision times. |
| ▪ Maintains appropriate professional boundaries with students. |

**Reporting Relationship**

Chaplains are responsible to the Regional Principal, through the site teacher, for the discharge of their educational and pastoral duties.

External Relations

Public relations (e.g. Contact with the media, police) and contact with general external agencies is the responsibility of the EO or delegate.



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