

## Selection Criteria - Alta-1 College QLD

### Second Teacher

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Please ensure you address the below selection criteria in no more than 2 pages and submit as a cover letter along with your resume and pastor's reference.

#### Section 1 – Essential

1. Demonstrated personal faith and commitment to the Lord Jesus Christ.
2. Attend church on a regular basis and maintain a lifestyle consistent with Christian profession.
3. To be registered with the Queensland College of Teachers. (Include details together with your qualifications).
4. To have previous, relevant teaching experience.
5. Demonstrated passion for and commitment to working with educationally disengaged adolescent students.
6. Demonstrated effective communication and conflict resolution skills, relevant for managing relationships with parents, students and colleagues.
7. Demonstrated familiarity with a variety of teaching and learning strategies to meet individual students' needs and educational objectives.
8. Ability to determine and scaffold/ accommodate and /or modify set tasks to tailor according to the individual needs of the student.
9. Demonstrated capacity to work autonomously and as part of a team.
10. Hold a valid driver's licence.

#### Section 2 – Desirable

1. Previous, educational leadership and/or management experience.
2. Previous, relevant youth work experience.
3. Previous successful team leadership.
4. Previous experience developing Individual Education Plans.
5. An understanding of Christian education.

## Position Description - Alta-1 College QLD

### Second Teacher

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#### **Primary Role**

The primary role of a second teacher at Alta-1 College is to provide support of an Alta-1 campus through the best possible delivery of education and duty of care for each student in the light of the values and objectives of Alta-1 College.

#### **Nature of Role**

The role of an Alta-1 College teacher is built around the following domains:

- Campus support
- Curriculum delivery and development
- Teaching practice
- Student behaviour management
- Student pastoral care
- Parental engagement
- Extra curricular involvement

#### **Responsibilities of the Role**

Professional responsibilities:

- Teachers are responsible for the students enrolled at their campus.
- Teachers are responsible for the maintenance of collegial and professional relationships with other members of the staff across Alta-1 College.
- Teachers are expected to be proactive in supporting the Christian ethos of Alta-1 College.
- The specific duties required of teachers within Alta-1 College include the following:

#### **Personal Requirements for the Role**

The Alta-1 program requires a Teacher to be:

- A Christian committed to demonstrating that their beliefs and values are real and impact their daily life.
- Professional in all aspects of work including punctuality, preparation and support of each team member.
- Respectful and active listeners in relation to the students.
- Dedicated to the success of the program.
- Dedicated to resolving issues in a positive, constructive and open-minded way, including but not limited to inter-student issues, staffing and professional issues.
- Steadfast in their decision to make the programme a success for all the students and staff who are involved.

#### **Responsibilities of the Role**

The specific duties required of Teachers within Alta-1 College include the following:

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### **Campus Support**

▪ Shares and communicates the college's vision, maintaining the developmental direction of the school.
▪ Contributes effectively to campus development.
▪ Communicates and models exemplary standards of professional conduct.
▪ Keeps accurate records of student attendance, progress and assessment.

### **Curriculum Delivery and Development**

▪ Adheres to the College assessment policy.
▪ Utilizes student performance data to guide curriculum improvement.
▪ Develops Individual Education Plans as required
▪ Participates in the creation, development and evaluation of curriculum within the college.
▪ Demonstrates awareness of existing resources including Learning Technologies and, where possible, participates in the creation, development and evaluation of resources for the implementation of the curriculum.

### **Teaching Practice**

▪ Adheres to Alta-1 principles of teaching and learning.
▪ Promotes an environment of dynamic, active and genuine learning.
▪ Employs a variety of effective teaching strategies to successfully implement the curriculum.
▪ Differentiates the curriculum to ensure the needs of all individuals are met.
▪ Gives adequate time to lesson planning and organisation.
▪ Is aware of course requirements and their directions.
▪ Reflects on the effectiveness of teaching strategies used.
▪ Monitors each student and informs students of their progress.
▪ Submits lesson plans and records to the Principal as required.
▪ Writes formal academic reports that conform to school guidelines.
▪ Supplies college administration with updates on student course enrolments, withdrawals and results in a timely and accurate manner as appropriate
▪ Liaises with the appropriate support staff in the implementation of the curriculum.
▪ Communicates clearly and positively with students.
▪ Demonstrates the seven AITSL Professional Standards for Teachers.

### **Student Behaviour Management**

▪ Is fully conversant with policy/ procedures.
▪ Keeps school and college administration informed of student movements.
▪ Maintains appropriate levels of supervision and standards of behaviour from students to ensure that activities are safe for student participation.
▪ Promptly informs parents/carers of any behavioural issues.

### **Student Pastoral Care**

▪ Cares for students in a way that reflects the college's values.
▪ Displays sensitivity to students experiencing personal, social or organisational problems.
▪ Liaises with colleagues, parents (guardians) and external agencies concerning the group and its individual members.
▪ Ensures that all recovery activities are pursued in a manner consistent with the college's values.
▪ Encourages students to be active participants in the recovery programs.

### **Parental Engagement**

▪ Responds positively to parental inquires.
▪ Promotes a positive school image.
▪ Manages complaints appropriately and within policy/ procedures.
▪ Maintains good communication with parents concerning the progress of their child.

### **Extra Curricular Involvement**

▪ Participates in professional development activities organised by the college.
▪ Participates in professional development activities arranged by self, according to interest and professional improvement, as negotiated with Principal.
▪ Organises and participates in student excursions linked to the teaching and learning program.
▪ Organises and participates in campus camps.
▪ Participates in whole college camps as directed by the Principal.
▪ Participates in parent interview evenings as directed by Principal.
▪ Participates fully in annual staff retreat.
▪ Participates in awards nights.
▪ Other duties as directed by Principal.

### **Reporting Relationship**

Teachers are responsible to the Principal for the general discharge of all their duties.

### **External Relations**

Public relations (eg. Contact with the media, police) and contact with general external agencies is the responsibility of the Principal or delegate.